

## Equality Impact Assessment Screening Tool

1	Lead officer contact details: Bob McIver			
2	Date: 29.01.2017			
3	Summary of the proposal: The Building Control Service must comply with legislation and good practice in respect of the collection fees and charges.			
	<b>Response to Screening Questions</b>	<b>Yes</b>	<b>No</b>	<b>Please explain your answer.</b>
<b>a) Type of proposal</b>				
4.	Is this a new proposal or a significant change to the policy or service, including commissioned service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5.	Does the proposal remove, reduce or alter a service or policy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
6.	Has there been significant change in staffing arrangements (i.e. more than 20 staff members)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7.	If the service or policy is not changing, has there been any known equality issues or concerns with current provision. For example, cases of discrimination or failed to tackle inequalities in outcomes in the past?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>b) Known inequalities</b>				
8.	Could the proposal disproportionately impact on any particular communities, disadvantaged or vulnerable residents?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9.	Is the service targeted towards particular disadvantaged or vulnerable residents? This can be a service specifically for a group, such as services for people with Learning Disabilities. It can also be a universal service but has specific measures to tackle	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

	inequalities, such as encouraging men to take up substance misuse services.			
10.	Are there any known inequalities? For example, particular groups are not currently accessing services that they need or are more likely to suffer inequalities in outcomes, such as health outcomes.		X	
11	If you have answered yes to at least one question in both sections a) and b), Please complete an EqIA.		X	